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| **WHS PTA General Meeting** | Wednesday, 6/15/22, 5:30-6:45, in person, WSH Library |
| **Attendees:**  *Board*: Veronica Douglas-Givan, William Hawkins, Laura Daniels (phone), Peter Butler, Vicki Grubaugh  *Parents, School staff:*  Alsu Ramazanova, Claire Rowe, Abbie Paine, Marie Ackerman, Bev Greene, Hilarie Alden, Alana Dlubak, Joy Edwards, Rachel Forsa, Feng Jiang, Sandra Enimal, Christian Jenkins (left to attend 8th grade play!), Arlevia Samuel, Ms. Clarino, Ms. Gethings, Eric March | |
| **Minutes:** Vicki Grubaugh | |

1. Principal’s Report:
   1. Gratitude for all the work for the year, loved seeing our community at events, etc.
   2. Request: Turf for upper school field – request for this to be a focus of fundraising efforts next year
   3. Gratitude for Room Parents
2. Teacher Report – Ms. Alden
   1. Parent Feedback: Appreciate the teachers from different grade levels giving updates on what they are learning and what is going on in the classroom. Parents like the insight and feel impressed.
      1. Recommendation to invite Math Coach
3. ASP
   1. PTA gave the ASP staff a bonus for all of their hard work!
   2. PTA gave back half of June’s tuition to parents since ASP only runs through 6/17 – much appreciated
4. Financial Report (William)
   1. Email William if you want detail
   2. Current balance is $63,000 – expect about $10K more in expenses before end the year
      1. Our final year balance will ~$50K – about ~$25K more than this time last year
   3. We aren’t allowed to spend money per our bylaws unless it is approved at the PTA Meeting. Later in the meeting we will be voting on approving expenses for the next Board to spend money in advance of the final budget approval for beginning of the year start-up costs.
   4. In the past, there was a very precise system that allocated very specific amounts to certain things, which didn’t allow for movement between buckets, even if money was underspent in one area and needs turned out to be greater in another. This also required a lot of more work from both the school and the Treasurer to request and track. This was a source of friction and added much more work for all involved.
      1. This year, we changed and allowed more flexibility and discretion for the administration to use the money how they see fit within large buckets of money/categories of spending.
      2. Receipts still required for every expense from all school staff and all expenditures continue to be appropriate usage of the money for the benefit of the school.
      3. This very much improved the working relationship between the PTA and the school staff and decreased the amount of effort involved on both sides for the school to spend money.
   5. ASP this year - $193K income and ~$117K expenses. Anticipate about $70K in profit this year.
   6. Question: Do we have a spend-down requirement?
      1. No – it is legal for us to maintain a very large balance, but there are differing opinions on how much should be spent in-year versus saved in the bank. This Board has generally of the opinion that a balance must be maintained for “rainy day” and school year start-up costs – but otherwise, money generated should be mostly spent within the same year so the people involved (parents, kids, staff) have a say in how the money is spent and benefit – versus in the future. Also, there are always needs identified by our school to serve our kids.
5. New Business: Board Elections
   1. Largest Board and most diverse Board in anyone’s memory!
   2. No interest to this point in doing a competitive election unless there is anyone who is interested from the floor
      1. No interest from the floor
   3. Board nominees: All present were invited to introduce themselves to the group.
      1. Veronica Douglas-Givan, VP (present)
      2. Peter Butler, President (present)
      3. Sandra Enimal, VP Room Parent Coordinator (present)
      4. Bev Greene, VP Events (present)
      5. Abbie Paine, Treasurer (present)
      6. Joy Edwards, VP Outreach (present)
      7. Christian Jenkins, VP Events (not present, son in 8th grade play)
      8. Alsu Ramazanova, VP Events (present)
      9. Arlevia Samuel, VP Events (present)
      10. Miaowei Wenb, VP Events (not present)
   4. Vote by acclimation for the full slate, since unopposed
      1. 20 – approved, 0 opposed, 0 abstentions
   5. Gratitude to the Nominating Committee – Alana Dlubak, Claire Rowe, Hope Metcalf
      1. They put in so much work and the best it has ever been!
6. Treasurer Transition
   1. William is going oversees starting this Friday, 6/17/22 and the Board typically turns over 7/1 annually.
   2. Proposal for vote to accept William Hawkins resignation, effective 6/16/22 and appointment of Abbie Paine to start officially as Treasurer 6/16/22.
   3. Vote: 20 approved, 0 opposed, 0 abstentions
7. Budget resolutions
   1. Proposal to approve a stop-gap budget to allow the new Board to spend money over the summer until the new Board proposes a new budget to be voted upon at the first or second general member meeting next year.
      1. Proposal for vote: Authorization for the new board to spent no more than $33,000 for beginning of the year start-up expenses:
         1. $500 per teacher discretionary funds
         2. Up to $10,000 for ASP start-up (materials, staff payroll, etc.)
         3. Up to $8,000 for all other expenses (requests from principals, beginning of the year PTA events and expenses)
      2. Motion – Claire Rowe; Second; Alana Dlubak
      3. Vote: 20 approved, 0 opposed, 0 abstentions
8. Gratitude:
   1. Vicki: Room Parents; Ms. Kegel – “We are the World” concert
   2. Veronica: Our children
   3. Peter: Really changing the culture and functioning of the PTA in very trying times, improving the relationship between the school and the PTA
   4. Laura: The Board; our fearless principal – one of my fav people at WHS; Ms. Raymond – thankful for her help with my family; WHS itself; new people coming in
   5. Ms. Alden: Thankful for the positivity expressed by the PTA this year. A joy and pleasure and helpful to work with!
   6. Peter: Rachel and Megan for the work to get the ASP started. Incredible amount of work! Mr. Mike as well. To the Board – everyone’s efforts and difficult discussions – believe in being real and appreciate the discussions – allowed us all to grow to be better people. Mrs. Gethings – does soo much and so committed to our kids, Ms. Clarino – commitment to our kids. People in the room – showing up today and each month.
   7. Ms. Forsa – Thankful for room parents – so appreciative for all the work that room parents did this year! Stepped in for all of the classes. Thank the PTA – all the work re: ASP as well.
9. Motion to adjourn: Claire Rowe; Second Alana